

**The Board of Education of Moorestown Township
Moorestown, New Jersey
Public Agenda
William Allen Middle School
May 17, 2022 – 7:00 p.m.**

I. Call to Order

The Regular Meeting of the Moorestown Township Board of Education is called to order. This meeting is called in conformance with the “Open Public Meetings Act” with adequate notice provided as follows:

- A. Notice filed with the Courier Post on July 1, 2021
- B. Notice filed with the Burlington County Times on July 1, 2021

II. Moment of Silence

III. Pledge of Allegiance

IV. Roll Call

Dr. Sandra Alberti
Mrs. Melissa Arcaro Burns
Mrs. Jill Fallows Macaluso
Mrs. Cheryl Makopoulos
Mrs. Claudine Morano
Ms. Lauren Romano
Mr. Mark Villanueva

Dr. Mark Snyder, Vice President
Mr. Maurice Weeks, President

Mr. John Comegno, Esq., Solicitor
Mr. Michael Volpe, Superintendent
Mr. James M. Heiser, Business Administrator/Board Secretary
Dr. Karen Benton, Director of Curriculum, Instruction and Innovation
Dr. David Tate, Director of Special Education
Ms. Carole Butler, Director of Human Resources, Inclusion and Diversity
Mr. Jeffrey Arey, Director of Educational Technology and Innovation

V. Executive Session

BE IT RESOLVED by the Board of Education of Moorestown Township, that it is necessary to meet in executive session to discuss certain items involving:

- Confidential Personnel
- Confidential Student Matters
- Confidential Legal Matters

Moved by: _____ Second: _____ Vote: _____

VI. Return to Public

Moved by: _____ Second: _____ Vote: _____

VII. Routine Matters

A. Minutes

Approval of minutes for the following meetings attached as Exhibit #22-285:

April 26, 2022 Executive Session

April 26, 2022 Regular Meeting

Moved by: _____ Second: _____ Vote: _____

B. Communications

C. President's Remarks

D. Educational Highlights –Superintendent's Monthly Report

- General Updates
- Grants Overview
- HIB Self-Assessment Presentation – Michael D'Ascenzo

E. Student Board Representatives

F. Board Committee Reports – Questions and Comments

G. Public Comment on Agenda Items

1. Open Public Comment

MOTION:

A motion is requested to open the floor for public comment.

Moved by: _____ Second: _____ Vote: _____

2. Public Comment on Agenda Items

3. Close Public Comment

MOTION:

A motion is requested to close the floor for public comment.

Moved by: _____ Second: _____ Vote: _____

VIII. Reports to the Board

A. Business Administrator/Board Secretary

- 1. Financial Reports of the Board Secy.** – March, 2022 – Exhibit #22-286
- 2. Treasurer's Report** –March, 2022 – Exhibit #22-287
- 3. Cafeteria Report** – April, 2022 – Exhibit #22-288

Resolution of Board of Education's Monthly Certification Budgetary Major Account/Fund Status:

BE IT RESOLVED:

Board Secretary's monthly certification budgetary line item status:

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

4. Approval of Budget Transfers

I recommend approval of the budget transfers for the months of March, 2022 attached as Exhibit #22-289.

5. Approval of Bills

I recommend approval of the bills, in the amount of \$7,530,308.50 attached as Exhibit #22-290.

Approval of Items 1 – 5:

Moved by: _____ Second: _____ Vote: _____

IX. Recommendations of the Superintendent

A. Policies and Procedures

1. First Reading

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies and Regulations be entered on first reading:

- Policy 2417 Student Intervention and Referral Services

MOTION:

I recommend that the Board enter on first reading the Policies and Regulations listed above as Exhibit #22-291.

2. Second Reading

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies be entered on second reading:

- Policy 3233 Political Activities – Teaching Staff
- Policy 4233 Political Activities – Support Staff
- Policy 9181 Volunteer Athletic Coaches

MOTION:

I recommend that the Board enter and adopt on second reading the Policies and listed above as Exhibit #22-292.

Approval of Items 1 – 2:

Moved by: _____ Second: _____ Vote: _____

B. Educational Program

1. Burlington County Alternative School Placement for 2021-2022

The students listed are recommended for placement in the program at Burlington County Alternative School for the 2021-2022 school year.

MOTION:

I recommend that the Board approve the students on Exhibit #22-293 for the 2021-2022 school year at Burlington County Alternative School at the prevailing tuition rate not to exceed state maximum rate with transportation provided.

2. Home Instruction 2021-2022

Approval is requested for Home Instruction for students during the 2021-2022 school year.

MOTION:

I recommend that the Board approve the Home Instruction students listed on Exhibit #22-294 for the 2021-2022 school year.

3. Homeless Placements 2021-2022

The following homeless placements are recommended for approval.

MOTION:

I recommend that the Board approve the homeless student placements listed on Exhibit #22-295 for the 2021-2022 school year at the location indicated and at the approved district tuition rates, where applicable.

Approval of Items 1 – 3:

Moved by: _____ Second: _____ Vote: _____

C. Finance and Business

1. Travel Expenditures Approval Requests

The State of New Jersey has enacted P.L.2007, c.53, An Act Concerning School District Accountability. Section 15 of the Act addresses "Travel Expenditures" paid by the school district.

MOTION:

I recommend that the Board approve the travel expenditures requests attached as Exhibit #22-296.

2. Approval of State Contract and Consortium Vendor Purchases

MOTION:

I recommend the Board approve NJ State Contract Interlocal Agreement and consortium purchases as per attached Exhibit #22-297.

3. Donations

MOTION:

I recommend the Board accept the following donation:

- \$3,412.50 from the Moorestown Home & School Association to be used for the Care Solace pilot
- \$500 from Teall Properties Group to be used by the MHS Track & Field Program

4. Tax Schedule

MOTION:

It is recommended that the Tax Schedule for the 2022-23 fiscal year, attached as Exhibit #22-298 be approved and forwarded to the Moorestown Township governing body for concurrent adoption.

5. Annual 2021-2022 Nursing Plan

MOTION:

I recommend that the Board approve the 2021-2022 Nursing Services Plan attached as Exhibit #22-299.

6. Authorization for Lease Purchase

MOTION:

A resolution is requested authorizing the award of bid for lease purchase financing for the 2022-2023 school year, as per attached Exhibit #22-300.

7. Bid Award – Janitorial Services

MOTION:

WHEREAS, the Moorestown Township School District Board of Education (“the Board”) advertised for bids for Janitorial Services for Moorestown High School, William Allen Middle School, Upper Elementary School, South Valley Elementary School, Mary Roberts Elementary School, George Baker Elementary School and the Administration Building (“Janitorial Services”); and

WHEREAS, the Public School Contracts Law, N.J.S.A. 18A:18A-1 *et seq.* (the “Contracts Law”), provides that the Board must award bids to the lowest responsive and responsible bidder for a project, as defined in the Contracts Law; and

WHEREAS, the Board received and publicly opened five (6) bids on April 14, 2022, in connection with the Janitorial Services; and

WHEREAS, after such review, the bid of the following bidder was determined to be the lowest responsive and responsible bid:

<u>Successful Bidder</u>	<u>Services to be Provided</u>	<u>Bid Amount</u>
Dave's Cleaning Service dba Mac's Janitorial (BASE BID)	Custodial Services Year 1- 7/1/22-6/30/23 Year 2- 7/1/23-6/30/24	Year 1: \$1,586,300.00 Year 2: <u>\$1,713,204.00</u> Total: \$3,299,504.00

BE IT RESOLVED by the Board as follows:

Section 1. That the bid of Dave's Cleaning Service dba Mac's Janitorial for the Janitorial Services is both the lowest responsive and responsible bid as such terms are defined in the Contracts Law.

Section 2. That the Board hereby authorizes the School Business Administrator/Board Secretary to execute a contract with Dave's Cleaning Services dba Mac's Janitorial for the period beginning July 1, 2022 and continuing through June 30, 2023.

This resolution will take effect immediately on this May 17, 2022.

8. Joint Transportation Agreement

Approval of the following Joint Transportation Agreement will allow Moorestown to participate in transportation services coordinated with Willingboro Township Board of Education for one (1) student with special needs.

MOTION:

I recommend the Board approve a Joint Transportation Agreement with Willingboro Township Board of Education for 5/2/22 to 6/24/22 in the amount of \$164.11 per diem for 19 days, totaling \$3,118.14.

9. Phoenix Advisors

MOTION:

A resolution is requested appointing Phoenix Advisors as Continuing Disclosure agent and Independent Registered Municipal Advisor for the 2022-23 school year as per the attached Exhibit #22-301.

10. Resolution for Participation in Cooperative Pricing System

MOTION:

I recommend that the Board approve a resolution authorizing Moorestown Township Public Schools to enter into a Collaborative Educational Services agreement with Educational Services Commission of New Jersey, attached as Exhibit #22-302.

11. Tuition Rates**MOTION:**

It is recommended that the board approve the following tuition rates for the 2022-23 school year:

2022-2023 TUITION RATES	
	STATE/BUDGET FORMULA 2022-23
Kindergarten	\$15,786
Elementary (1-3)	\$17,253
Upper Elementary (4-6)	\$17,253
Middle (7-8)	\$18,568
High School (9-12)	\$17,932
Preschool Program	\$3,600
Extended Day Kindergarten Program	\$4,100

12. Non-Resident Tuition Students

A resolution is requested approving acceptance of non-resident tuition students for the 2022-2023 school year.

MOTION:

I recommend that the Board approve the 2022-2023 non-resident tuition students as per the attached Exhibit #22-303.

13. Bayada Contracted Substitute School Nursing Services 2022-2023

Bayada Home Health Care, Inc., services are required on an intermittent basis for contracted substitute nursing when school personnel are not available.

MOTION:

I recommend that the Board approve Bayada Home Health Care, Inc., to provide professional services for the 2022-2023 school year for contracted school nursing as noted on Exhibit #22-304.

14. Overnight Student Trip

The Finance and Operations Committee has reviewed and recommends approval of the following trip:

MOTION:

I recommend that the Board approve the overnight trips listed below.

Spanish Club Trip Madrid, Granada & Seville, Spain 4/5/23 – 4/14/23

Approval of Items 1 – 14:

Moved by: _____ Second: _____ Vote: _____

D. Employee Relations

1. **Appointments** - Exhibit #22-305
2. **Retirement** - Exhibit #22-306
3. **Resignation** - Exhibit #22-307
4. **Change in Position, Hours, Start Date and Location** - Exhibit #22-308
5. **2022-2023 Reappointment Salary Adjustment** - Exhibit #22-309
6. **Leaves of Absence** - Exhibit #22-310
7. **Substitutes** - Exhibit #22-311
8. **Athletics/CoCurricular/Clubs** - Exhibit #22-312
9. **PD Presenters** - Exhibit #22-313
10. **Summer Testing Proctors** - Exhibit #22-314
11. **Transportation Dispatcher Job Description** - Exhibit #22-315
12. **Anti-Bullying Coordinator Job Description** - Exhibit #22-316

Approval of Items 1 – 12:

Moved by: _____ Second: _____ Roll Call Vote: _____

X. Suspensions

A. Suspensions – Exhibit #22-317

B. Superintendent's HIB Report

MOTION:

I recommend that the Board approve the following HIB cases as discussed in executive session.

- Substantiated
 - WAMS - #1
 - HS - #8
- Substantiated
 - HS - #7
 - WAMS - #2

Moved by: _____ Second: _____ Vote: _____

XI. Informational Only**A. Enrollment Information – May 2, 2022**

School	2020-2021	2021-2022
High School	1281	1284
Middle School	625	611
Upper Elementary School	852	869
Elementary School	<u>1052</u>	<u>1099</u>
Total	3810	3863

B. Old Business**C. New Business****D. Public Comment****1. Open Public Comment**

MOTION:

A motion is requested to open the floor for public comment.

Moved by: _____ Second: _____ Vote: _____

2. Public Comment**3. Close Public Comment**

MOTION:

A motion is requested to close the floor for public comment.

Moved by: _____ Second: _____ Vote: _____

XII. Adjournment

Moved by: _____ Second: _____ Vote: _____